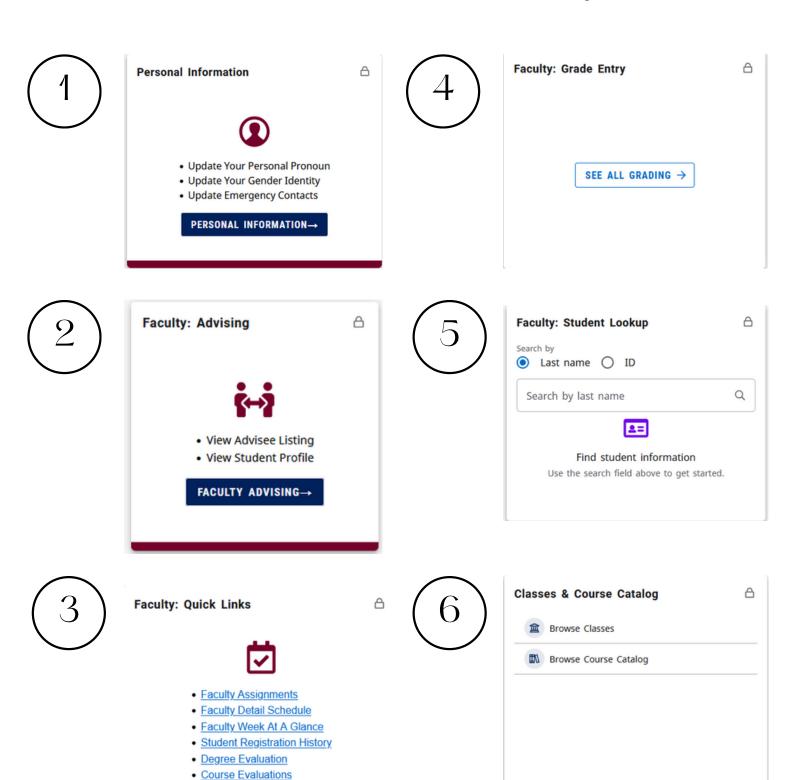
Updates in eWeb

NAVIGATING THE REFRESH

There are 6 main "Cards" in the faculty/staff view



Updates in eWeb

NAVIGATING THE REFRESH

FACULTY QUICK REFERENCE: WHERE DO I FIND ...

My course roster?

- 1. Faculty: Quick Links card, Faculty Assignments
- 2. Find course, click Roster: Class list

Available courses (Course Search)?

- 1. Classes & Course Catalog card, Browse Classes, select term
- 2. Use search criteria, or click "Advanced Search" for more options including attribute search (by ELAC)

My list of advisees?

- 1. Faculty: Advising card
- 2. Select term
- 3. View my advisee listing

Student transcript including midterm/final grades?

- 1. Faculty: Student Lookup card
- 2. Search by last name or ID, click , click Student
- 3. Click "View Unofficial Transcript" then select level and type

Student registration hold(s) or registration PIN?

- 1. Faculty: Student Lookup card
- 2. Search by last name or ID, click , click Student For Holds: Click "Holds" (on top right of screen)
 For PIN: Click "Registration Notices" (on top right of screen)

Student's schedule?

- 1. Faculty: Student Lookup card
- 2. Search by last name or ID, click 7, click Student
- 3 View Student Schedule

A degree evaluation?

- 1. Faculty: Quick Links card
- 2. Click Degree Evaluation
- 3. Type in student ID or use Advanced Search

Transfer evaluation?

- 1. View Degree Evaluation (steps above)
- 2. Transfer courses note specific articulation

Submit grades for my classes (Midterm and Final grades)?

- 1. Faculty: Grade Entry
- 2. Select course and section
- 3. Select grade for each student, then click "save"