Librarian-P&T Template

Please refer to the SB: 1415-9 Revisions to Senate Bill03/04-1 Bill Clarifying the Criterion and Procedures for Renewal, Tenure, and Promotion Evaluation and Professional Assessment of AAUP Bargaining Unit Members located in the University Senate SharePoint site. <https://myeasternct.sharepoint.com/Senate/Shared%20Documents/Commonly%20used%20documents/SB-1415-9.pdf#search=teaching%20and%20load>

# Application

* Librarian Application Cover Sheet
* Application Letter
* CV

# 1. Load Credit Activity—Professional Library Service

* Effectiveness in library activities specified in the job description
* Developing and maintaining the library collections of the university
* Developing or implementing methodologies, technologies, procedures or policies that improve services
* Educating students in library research skills
* Assisting students, faculty, staff and the community in the use information resources and systems
* Working collaboratively with faculty and the university community to promote the use of the library
* Encouraging and facilitating staff and community use of the library

# 2. Professional Activity

* Membership and service in appropriate professional library or information science organizations
* Attending and participating in professional conferences, seminars, or workshops
* Successfully completing coursework beyond the MLS for professional development
* Compiling bibliographies, finding aids, or research guides in all formats
* Preparing electronic documents pertinent to the library
* Proposing programs, participating in activities, or writing for publications to promote the library
* Reviewing grant proposals or other documents for outside agencies
* Reviewing grant proposals for granting agencies
* Public service appointments related to one’s field or predicated upon membership in the library

# 3. Service

* Serving on library committees
* Serving on the University Senate and its committees, or other university committees
* Contributing to university governance, planning, and/or evaluation
* Contributing to professional accreditation or re-accreditation efforts
* Enrollment in advanced development
* Retraining programs designed to respond to developing university needs
* Assisting in faculty recruitment and mentoring
* Assisting in student recruitment and mentoring for academic success
* Contributing to student organizations and activities
* Presenting demonstrations, workshops, and panel discussions
* Providing consultations for the university community

# 4. Creative Activity

* Presenting papers at professional meetings
* Giving lectures or workshops, or poster sessions at professional meetings
* Organizing symposia at professional meetings
* Publishing completed research or other works
* Publishing reviews of published materials, completed research, or other works
* Independent research or continuous study
* Creating significant exhibits, displays, demonstrations, or poster sessions
* Editing and refereeing manuscripts submitted for publication
* Writing grant proposals and receiving independent support