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## Course Evaluations

When students have course evaluations available to complete, they will receive an email notification from **Course Evaluations** (courseeval@easternc.edu) with links to access the evaluations. Faculty will receive notifications when their students have evaluations to complete and a notification with the results when available.

This article instructs students and faculty on how to access course evaluations directly.

**This article covers the following two options:**

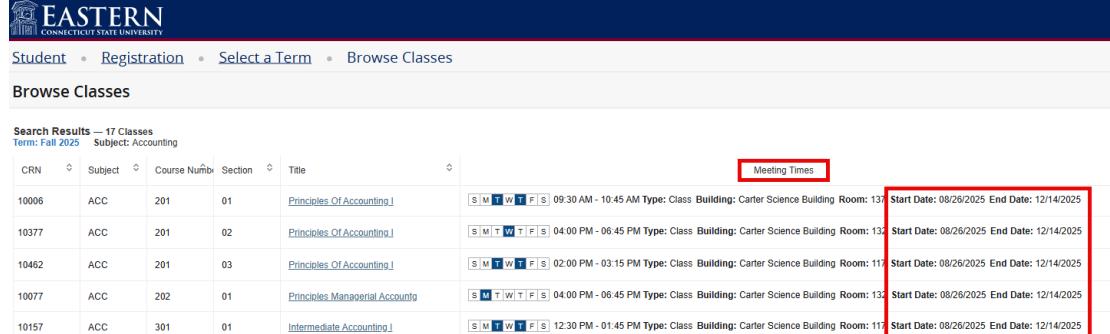
1. [Instructions for students to evaluate a course](#)
2. [Instructions for faculty to access a course evaluation](#)

**Note:** The course evaluation link is only activated for students 21 days prior to the last day of their course section and will remain open for 4 days following the last day of the course section.

To determine that date, look up the sections in eWeb - it is based on the end date of each section.

As an example: shown below - the majority of sections run 8/26 to 12/14.

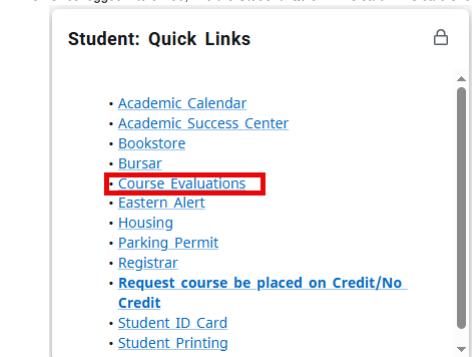
So based on the end date of 12/14 for these sections - minus 21 days = 11/23.



CRN	Subject	Course Num&#7b;	Section	Title	Meeting Times
10006	ACC	201	01	Principles Of Accounting I	S M T W T F S 09:30 AM - 10:45 AM Type: Class Building: Carter Science Building Room: 131 Start Date: 08/26/2025 End Date: 12/14/2025
10377	ACC	201	02	Principles Of Accounting I	S M T W T F S 04:00 PM - 06:45 PM Type: Class Building: Carter Science Building Room: 132 Start Date: 08/26/2025 End Date: 12/14/2025
10462	ACC	201	03	Principles Of Accounting I	S M T W T F S 02:00 PM - 03:15 PM Type: Class Building: Carter Science Building Room: 117 Start Date: 08/26/2025 End Date: 12/14/2025
10077	ACC	202	01	Principles Managerial Accounting	S M T W T F S 04:00 PM - 06:45 PM Type: Class Building: Carter Science Building Room: 132 Start Date: 08/26/2025 End Date: 12/14/2025
10157	ACC	301	01	Intermediate Accounting I	S M T W T F S 12:30 PM - 01:45 PM Type: Class Building: Carter Science Building Room: 117 Start Date: 08/26/2025 End Date: 12/14/2025

### Instructions for Students To Evaluate A Course:

1. Go to [easternc.edu](#). Click on the menu in the upper right corner and click Students.
2. Click the e-Web button. You may be prompted to sign in using your Eastern Credentials.
3. Once logged into eWeb, find the Student: Quick Links card. This card should be locked on your home screen or can be searched for by clicking View All Cards.



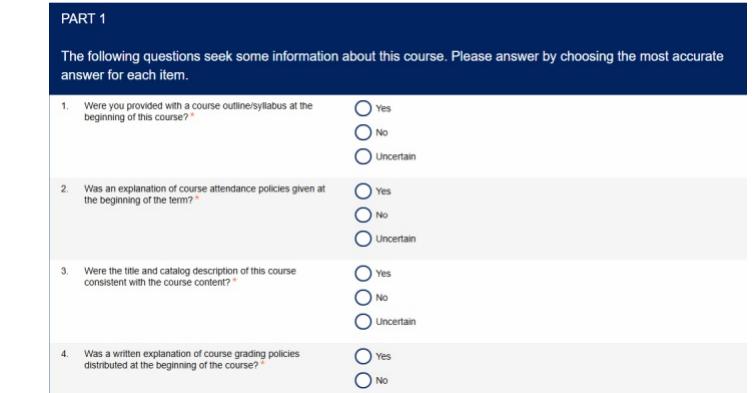
- [Academic Calendar](#)
- [Academic Success Center](#)
- [Bookstore](#)
- [Bursar](#)
- [Course Evaluations](#)
- [Eastern Alert](#)
- [Housing](#)
- [Parking Permit](#)
- [Registrar](#)
- [Request course be placed on Credit/No Credit](#)
- [Student ID Card](#)
- [Student Printing](#)

4. Click Course Evaluations. You will now be able to see any pending evaluations for you to complete.
5. Click Evaluate to begin an evaluation.



Course	Title	Instructor	Evaluate
BUS 225 01	Principles Of Marketing	Adriane Jefferson	<a href="#">Evaluate</a>
BUS 250 01	Business Law I	Ari C. de Wilde	<a href="#">Evaluate</a>
BUS 250 02	Business Law I	Ari C. de Wilde	<a href="#">Evaluate</a>
BUS 325 01	Consumer Behavior	William Moylan	<a href="#">Evaluate</a>
BUS 431 01	Strategic Management	Nahyun Oh	<a href="#">Evaluate</a>
BUS 450 01	International Business	Emiliano C. Villanueva	<a href="#">Evaluate</a>

6. Answer a series of questions about the course.



PART 1

The following questions seek some information about this course. Please answer by choosing the most accurate answer for each item.

1. Were you provided with a course outline/syllabus at the beginning of this course?  Yes  No  Uncertain
2. Was an explanation of course attendance policies given at the beginning of the term?  Yes  No  Uncertain
3. Were the title and catalog description of this course consistent with the course content?  Yes  No  Uncertain
4. Was a written explanation of course grading policies distributed at the beginning of the course?  Yes  No  Uncertain

### Instructions for Faculty To Access A Course Evaluation:

Faculty can only see results after grades are finalized, however, prior to seeing the results the Faculty member see how many students have taken the course evaluation. It is suggested that faculty remind students to take the survey if they are seeing a low response rate.

1. Go to [easternc.edu](#). Click on the menu in the upper right corner and click Faculty and Staff.

2. Click on the E-web button. You may be prompted to sign in using your Eastern credentials.

3. Once logged into eWeb, find the Faculty: Quick Links card. This card should be locked on your home screen or can be searched for by clicking View All Cards.

4. Click Course Evaluations. You will now see your Instructor Dashboard to view the completion rates of your current evaluations.

Term	Course	Evals Taken	Enrolled	% Complete
202550	COM 480 01	0	1	0%
202510	BUS 255 01	0	25	0%
202510	BUS 327 01	0	30	0%
202510	BUS 329 01	0	22	0%
202510	BUS 410 01	0	20	0%
202510	BUS 480 02	0	1	0%
202510	COM 480 03	0	2	0%
202510	COM 490 01	0	1	0%
202510	COM 491 01	0	1	0%

[Course Evaluation Reporting](#)

5. Click Course Evaluation Reporting once grades are rolled to view the course evaluation results. These results will also be emailed to you when available. An example of this email is shown below:

#### Course Evaluation Report

Dear Daniel,

Below is the final student online evaluation report for your class.

Term	College Department	Course ID	Course	Description	Professor	Evaluations Taken	Total Enrollment	% Complete	Eval Start	Eval End																		
Summer 2025 AS	ENGL	ENG 205 E25 50084	Intro To Creative Writing	Donaghy, Daniel		7	14	50%	08/2/2025 0:00	08/16/2025 23:59																		
<b>PART 1</b>																												
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #f2e0b7;">Question</th> <th style="background-color: #f2e0b7;">Response Total</th> <th style="background-color: #f2e0b7;">Response Percent</th> </tr> </thead> <tbody> <tr> <td>Course Syllabus provided Yes</td> <td>7</td> <td>100%</td> </tr> <tr> <td>Course Attendance Policies Yes</td> <td>7</td> <td>100%</td> </tr> <tr> <td>Title/Catalog Description Yes</td> <td>7</td> <td>100%</td> </tr> <tr> <td>Course Grading Policies Yes</td> <td>7</td> <td>100%</td> </tr> <tr> <td>Classes Begin and End time Always</td> <td>7</td> <td>100%</td> </tr> </tbody> </table>											Question	Response Total	Response Percent	Course Syllabus provided Yes	7	100%	Course Attendance Policies Yes	7	100%	Title/Catalog Description Yes	7	100%	Course Grading Policies Yes	7	100%	Classes Begin and End time Always	7	100%
Question	Response Total	Response Percent																										
Course Syllabus provided Yes	7	100%																										
Course Attendance Policies Yes	7	100%																										
Title/Catalog Description Yes	7	100%																										
Course Grading Policies Yes	7	100%																										
Classes Begin and End time Always	7	100%																										

### Using eWeb - Students

Beginning October 2025, eWeb (Self-Service) has been updated to have a modernized look and feel. Instead of tabs and nested menus, the eWeb landing page is now a dashboard composed of movable cards. Each card leads users to a different task, menu, or resource.

This guide details how to access and navigate eWeb. See [Article 728: Register for Classes \(eWeb\)](#) for steps to register using eWeb. See [Article 729: Update Personal Information](#) for steps to update your personal information. [Click here to view a video tour of the new eWeb.](#)

#### Accessing eWeb

To access eWeb:

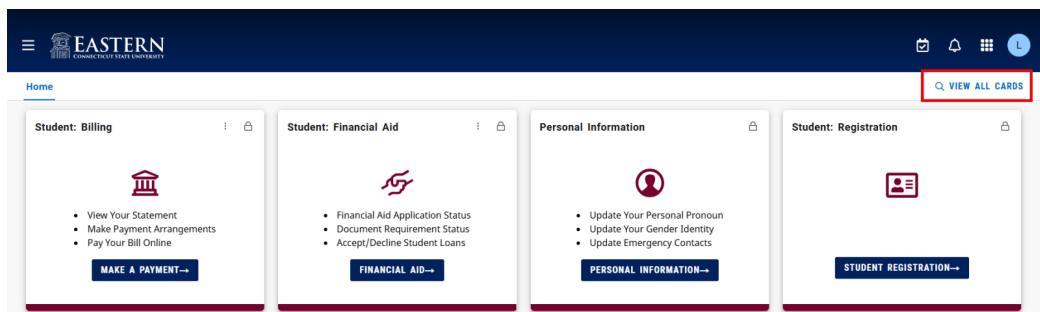
1. Go to [easternct.edu](http://easternct.edu). Click on the menu in the upper right corner and click Students.
2. Click the e-Web button. You may be prompted to sign in using your Eastern credentials.



#### Navigating eWeb

To navigate eWeb, simply click on the button on the card you need. Most cards open in a new tab and you can return to the homepage by going to the original tab.

Some cards will be locked to your dashboard automatically. To see all available cards, click **view all cards**. To add a card to your dashboard, click on the bookmark icon in the upper right corner of the card. To remove a card, simply click the bookmark icon again.

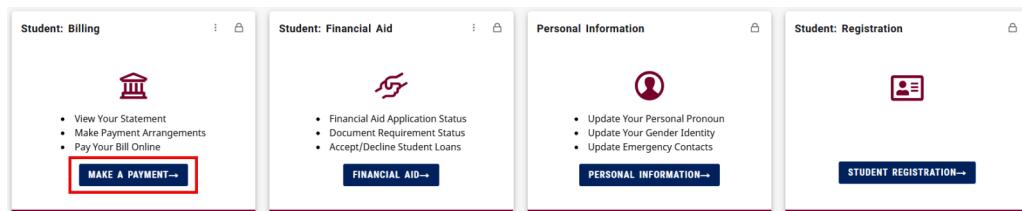


#### Main Cards

The 4 main cards currently available to students are:

- Student Billing
- Student: Financial Aid
- Personal Information
- Student: Registration

Each of these cards has a blue button that brings users to the pages for billing, financial aid, personal information, and registration (respectively).



There are also cards such as Student: Academic Services and Student: Quick Links which bring students to other important pages. The Class Schedule card allows students to see their weekly schedule.

If you encounter errors, contact the DTS Helpdesk at [helpdesk@easternct.edu](mailto:helpdesk@easternct.edu) or (860) 465-4346.

## Register for Classes

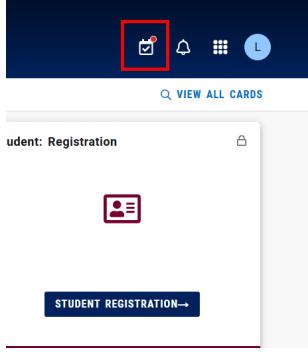
Beginning October 2025, eWeb (Self-Service) has been updated to have a modernized look and feel. Instead of tabs and nested menus, the eWeb landing page is now a dashboard composed of movable cards. Each card leads users to a different task, menu, or resource.

### Agree to Pay:

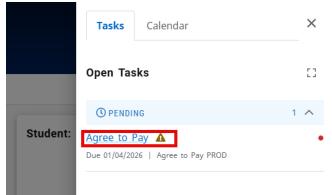
Before you can register for classes, complete the Agree to Pay task.

[Click here to view a video guide for completing the Agree to Pay task.](#)

1. Click on the tasks/calendar icon in the upper right corner of eWeb.



2. Click Agree to Pay.



3. Read the Student Enrollment Agreement and click Accept Agreement. It will take a moment to process before redirecting you to the eWeb home page.

### Student Age

I understand and agree that if I am younger than the applicable age of majority when I execute this agreement, the educational services provided by Eastern Connecticut State University are a necessity, and I am contractually obligated pursuant to the "doctrine of necessities."

### Entire Agreement

This agreement supersedes all prior understandings, representations, negotiations, and correspondence between the student and Eastern Connecticut State University, constitutes the entire agreement between the parties with respect to the matters described, and shall not be modified or affected by any course of dealing or course of performance. This agreement may be modified by Eastern Connecticut State University if the modification is signed by me. Any modification is specifically limited to those policies and/or terms addressed in the modification.

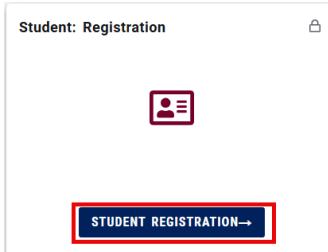
[Accept Agreement](#)

4. You can now register for classes. See steps below.

### To register for classes:

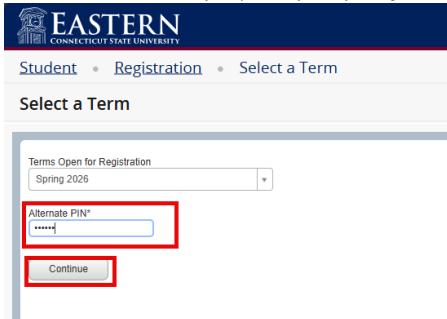
[Click here to view a video guide for registering in the new eWeb.](#)

1. Click the Student Registration button on the Student: Registration card.



2. Make sure the correct term is selected, then enter your PIN. Then click continue.

Note: You will need to enter your pin every time you register.



3. To register for classes by CRN, click enter CRNs. Enter the CRN and click add to Summary, then click submit.

**EASTERN**  
CONNECTICUT STATE UNIVERSITY

Student • Registration • Select a Term • Register for Classes

### Register for Classes

Find Classes Enter CRNs Plans Schedule and Options

**Enter Course Reference Numbers (CRNs) to Register**

Term: Spring 2026

CRN 40001 Principles Of Accounting I ACC 201, 02  
CRN   
+ Add Another CRN **Add to Summary**

4. You can also search for classes by subject, course number, keyword, or click Advanced Search for more options. To search by ELAC, click advanced search and use the Attribute dropdown. Then click search.

**EASTERN**  
CONNECTICUT STATE UNIVERSITY

Student • Registration • Select a Term • Register for Classes

### Register for Classes

Find Classes Enter CRNs Plans Schedule and Options

**Enter Your Search Criteria**

Term: Spring 2026

Subject   
Course Number   
Keyword   
**Search** **Clear** **Advanced Search**

**Register for Classes**

Find Classes Enter CRNs Plans Schedule and Options

**Enter Your Search Criteria**

Term: Spring 2026

Subject   
Course Number   
Keyword   
Open Sections Only   
Instructor   
Attribute   
Campus CSUS Common Course  
Level ELAC DC-Science and Math  
ELAC DC-Social Sciences  
Part Of Term ELAC Found. Concept Math  
Title ELAC Found. Concept Writ  
Sessions   
Course Number Range  to   
**Search** **Clear** **Advanced Search**

4. To add a course, click Add.

## Register for Classes

Search Results — 58 Classes												Search Again	
Term: Spring 2026 Attribute: ELAC DC-Social Sciences													
Globalization	Business	307	01	3	40607	Spring...	Emiliano Villanueva (Primary)	S M T W T F S	05:30 PM - 06:45 PM	Type: C	Main C...	25 of 25 seats r...	Lecture
Cyber Security & Society	Computer S...	205	01	3	40668	Spring...	Yvette Orme (Primary)	S M T W T F S	12:30 PM - 01:45 PM	Type: L	Main C...	20 of 20 seats r...	Lecture

Schedule												Schedule Details			
Class Schedule for Spring 2026												Summary			
6am												Title	Details	Hours	CRN
7am												Globalization	BUS 307, 01	3	40607
8am												Schedule Type	Status		Action
9am												Lecture	Pending		**Registered Web**

5. After adding all courses, click Submit.

Summary					
Title	Details	Hours	CRN	Schedule Type	Status
Introductory Macroeconomics	ECO 200, 01	3	40584	Lecture	Registered
Cyber Security & Society	CSC 205, 01	3	40668	Lecture	Registered
Globalization	BUS 307, 01	3	40607	Lecture	Registered

6. To drop a course, use the dropdown under Action and click \*\*Web Drop\*\*.

Summary					
Title	Details	Hours	CRN	Schedule Type	Status
Introductory Macroeconomics	ECO 200, 01	3	40584	Lecture	Registered
Cyber Security & Society	CSC 205, 01	3	40668	Lecture	Registered
Globalization	BUS 307, 01	3	40607	Lecture	Registered

7. To register for a linked course (lecture and laboratory), click View Linked for any of the sections. This will display all sections. Click Add All to add the lecture and lab.

Cell Structure & Funct w/Lab	Biology	140	01	4	40936	Spring...	Barbara Murdoch (Primary)	S M T W T F S	10:00 AM - 10:50 AM	Type: C	Main C...	30 of 30 seats r...	Lecture	<a href="#">Q View Linked</a>	<a href="#">Add</a>
Laboratory	Biology	140	01A	0	40937	Spring...	Barbara Murdoch (Primary)	S M T W T F S	09:30 AM - 12:20 PM	Type: L	Main C...	15 of 15 seats r...	Laboratory	<a href="#">Q View Linked</a>	<a href="#">Add</a>
Laboratory	Biology	140	01B	0	41142	Spring...	Barbara Murdoch (Primary)	S M T W T F S	02:00 PM - 04:50 PM	Type: C	Main C...	15 of 15 seats r...	Laboratory	<a href="#">Q View Linked</a>	<a href="#">Add</a>

Find Classes												Enter CRNs	Plans	Schedule and Options				
Back To Search Results												Linked Sections						
Term: Spring 2026 Subject: Biology																		
Title : Cell Structure & Funct w/Lab				Schedule Type : Lecture				CRN: 40936				<a href="#">Add All</a>						
Title	Subject Description	Course Num	Section	Hours	CRN	Term	Instructor	Meeting Times		Campus	Status	Attribute	Schedule Type					
Laboratory	Biology	140	01B	0	41142	Spring...	Murdoch, Barbara (Primary)	S M T W T F S	02:00 PM - 04:50 PM	Type: Class B	Main C...	15 of 15 seats rem...	Laboratory					
Total Hours : 0																		
Title : Cell Structure & Funct w/Lab				Schedule Type : Lecture				CRN: 40936				<a href="#">Add All</a>						
Title	Subject Description	Course Num	Section	Hours	CRN	Term	Instructor	Meeting Times		Campus	Status	Attribute	Schedule Type					
Laboratory	Biology	140	01A	0	40937	Spring...	Murdoch, Barbara (Primary)	S M T W T F S	09:30 AM - 12:20 PM	Type: Lab - Bio	Main C...	15 of 15 seats rem...	Laboratory					

You have now registered for classes with the new eWeb.

For registration assistance, contact the Academic Success Center.

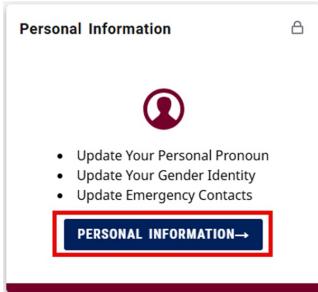
#### Update Personal Information (eWeb)

Beginning October 2025, eWeb (Self-Service) has been updated. The following guide details how to update your personal information.

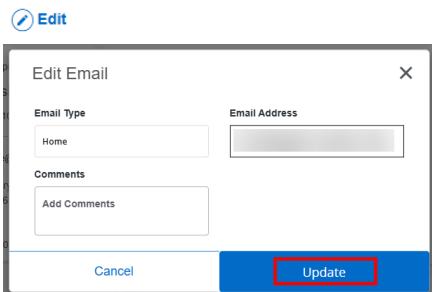
For more guides, see Article 000: Using eWeb - Faculty or Article 001: Using eWeb - Students.

##### To update your personal information:

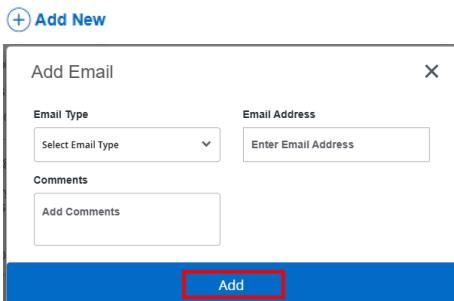
1. Go to eWeb. See Article 000: Using eWeb - Faculty or [Article 727: Using eWeb - Students](#) for instructions.
2. Locate the Personal Information card and click the Personal Information button.



3. Click on the pencil icons to edit existing information. Edit your information and click update.



4. Click on the plus signs to add new information. Fill in the information and click add.



If you encounter errors, contact the DTS Helpdesk at [helpdesk@easternct.edu](mailto:helpdesk@easternct.edu) or (860) 465-4346.

## Using eWeb - Faculty

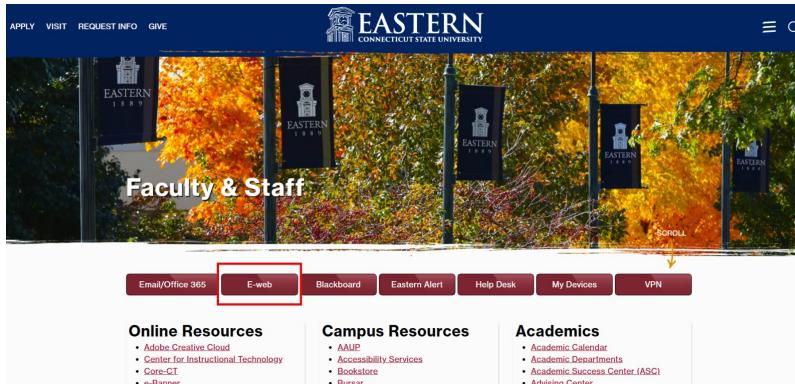
Beginning October 2025, eWeb (Self-Service) has been updated to have a modernized look and feel. Instead of tabs and nested menus, the eWeb landing page is now a dashboard composed of movable cards. Each card leads users to a different task, menu, or resource.

This guide details how to access and navigate eWeb. Links to other step-by-step guides can be found at the end of this article [A Faculty Quick-Start guide is attached to this article](#)

### Accessing eWeb

To access eWeb:

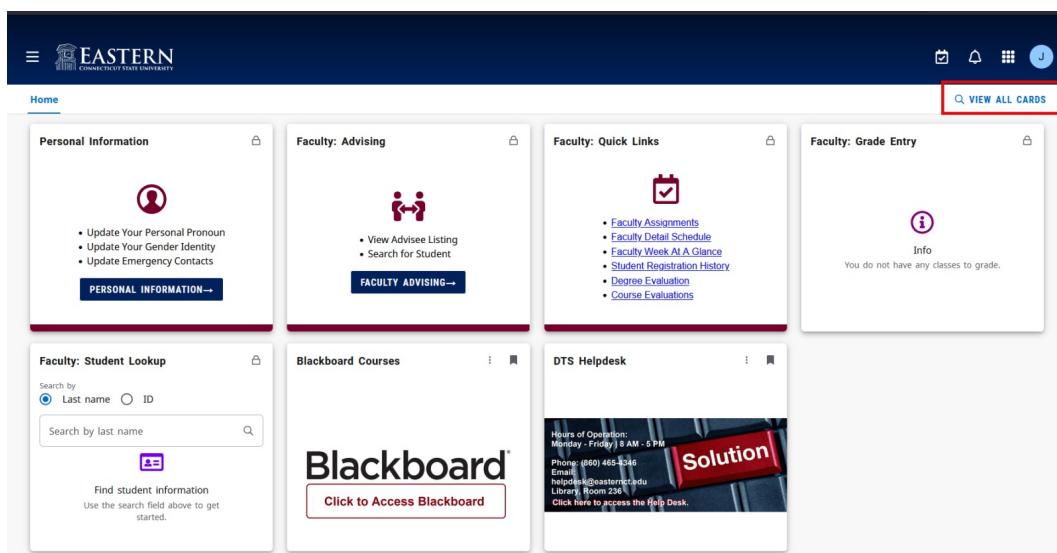
1. Go to [easternct.edu](#). Click on the menu in the upper right corner and click "Faculty & Staff".
2. Click the E-web button. You may be prompted to sign in using your Eastern credentials.



### Navigating eWeb

To navigate eWeb, simply click on the button on the card you need. Most cards open in a new tab and you can return to the homepage by going to the original tab.

Some cards will be locked to your dashboard automatically. To see all available cards, click view more cards. To add a card to your dashboard, click on the bookmark icon in the upper right corner of the card. To remove a card, simply click the bookmark icon again.



For more detail, see:

- [Article 733: Submit Midterm and Final Grades \(eWeb\)](#)
- [Article 731: Access Course Roster \(eWeb\)](#)
- [Article 732: Faculty Advising \(eWeb\)](#)
- [Article 729: Update Personal Information \(eWeb\)](#)

If you encounter errors, contact the DTS Helpdesk at [helpdesk@easternct.edu](mailto:helpdesk@easternct.edu) or (860) 465-4346.

**Access Course Roster (eWeb)**

Beginning October 2025, eWeb (Self-Service) has been updated. The following guide details how to access your course roster.

For more guides, see [Article 730: Using eWeb - Faculty](#).

**To access your course roster:**

1. Go to eWeb. See [Article 730: Using eWeb - Faculty](#) for instructions.
2. Locate the Faculty: Quick Links card.
3. Click Faculty Assignments.



4. Select your course and click Class List.
5. Click on the course Subject or Enrollment to view the roster.
6. To print this roster, click Print. To export it as an excel spreadsheet, click Export.
7. To email your students, click the mail icon.

Faculty & Advisors > [CRN Listing](#) > Class List

Class List

Summer 2025 - 202550 EDU 222 | 50035

**Course Information**

**Creative Expressions - EDU 222 E25**  
CRN: 50035  
Duration: 07/09/2025 - 08/12/2025  
Status: Active

**Enrollment Counts**

	Maximum	Actual	Remaining
Enrollment			
Wait List			
Cross List			

**Summary View**

**Class List** **Wait List**

**Summary Class List**

**Email** **Print** **Export**

**Search (Alt+Y)**

	Student Name	ID	Registration Status	Level	Credit Hours	Midterm	Final	Class
<input type="checkbox"/>								
<input type="checkbox"/>								
<input type="checkbox"/>								

If you encounter errors, contact the DTS Helpdesk at [helpdesk@easternct.edu](mailto:helpdesk@easternct.edu) or (860) 465-4346.

### Faculty Advising (eWeb)

Beginning October 2025, eWeb (Self-Service) has been updated. The following guide gives instructions for various Faculty Advising tasks:

[Advisee List](#)

[Student Transcript](#)

[Student Registration Holds and PIN](#)

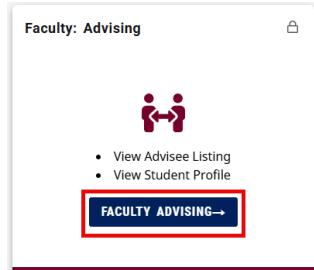
[Student Schedule](#)

[Student Degree and Transfer Evaluation](#)

For more guides, see [Article 730: Using eWeb - Faculty](#).

#### To access your Advisee List:

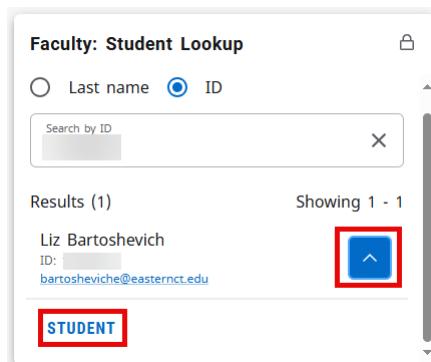
1. Go to eWeb. See [Article 730: Using eWeb - Faculty](#) for instructions.
2. Locate the Faculty: Advising card and click Faculty Advising.



3. Select the correct term and click View My Advisee Listing. You can now see a list of your advisees.

#### To view a student transcript:

1. Go to eWeb. See [Article 730: Using eWeb - Faculty](#) for instructions.
2. Locate the Faculty: Student Lookup card.
3. Type the student's last name or ID number, then click enter.
4. From the list of students, click on the blue box next to the correct student. Then click student. This will bring you to the student's profile.



5. From the menu on the left, click View Unofficial Transcript. Select the correct transcript level and type, then click submit.

Term: Fall 2025

**Bio Information**

Email: [REDACTED]  
Phone: [REDACTED]  
Date of Birth: [REDACTED]  
Race: [REDACTED]  
Emergency Contact: [REDACTED]  
Emergency Phone: [REDACTED]

**General Information**

Level: [REDACTED]  
Class: [REDACTED]  
Status: [REDACTED]  
Student Type: [REDACTED]  
Residency: [REDACTED]  
First Term Attended: [REDACTED]  
Last Term Attended: [REDACTED]  
Leave of Absence: [REDACTED]

**CURRICULUM, HOURS & GPA**

**Primary** Secondary Hours & GPA

Degree: [REDACTED]  
Level: [REDACTED]  
Program: [REDACTED]  
College: [REDACTED]  
Major: [REDACTED]  
Department: [REDACTED]  
Concentration: [REDACTED]  
Minor: [REDACTED]  
Concentration: [REDACTED]  
Admit Type: [REDACTED]  
Admit Term: [REDACTED]  
Catalog Term: [REDACTED]

**REGISTERED COURSES**

Course Title	Details	CRN	Hours
[REDACTED]			

Total Hours | Registered Hours: 12 | Billing Hours: 12 | CEU Hours: 0 |  
Min Hours: 12 | Max Hours: 19.5

Student • Academic Transcript

Academic Transcript

Information for

**Transcript Level**

Undergraduate ▼

**Transcript Type**

Web Transcript ▼

**Submit** [REDACTED]

**To view student registration holds or PIN:**

1. Go to eWeb. See [Article 730: Using eWeb - Faculty](#) for instructions.
2. Locate the Faculty: Advising card and click Faculty Advising.

Faculty: Advising

**FACULTY ADVISING→**

3. Select the registration term. Type the student's last name or ID number, then click view profile.

Advising • Advisee Search

Advisee Search

Change term, search for a student, or view your advisee listing

Term: Spring 2025

View advisee listing, or search by

Student ID  
 Student Email  
 Student Name

Student ID: [REDACTED]

**View Profile** View My Advisee Listing

5. For holds, click Holds in the upper right corner.
6. For PIN, click Registration Notices in the upper right corner.

Student • Student Profile

Student Profile -

Term: Fall 2025

**Bio Information**

Email: [REDACTED]  
Phone: [REDACTED]  
Date of Birth: [REDACTED]  
Race: [REDACTED]  
Emergency Contact: [REDACTED]  
Emergency Phone: [REDACTED]

**General Information**

Level: [REDACTED]  
Class: [REDACTED]  
Status: [REDACTED]  
Student Type: [REDACTED]  
Residency: [REDACTED]  
First Term Attended: [REDACTED]  
Last Term Attended: [REDACTED]  
Leave of Absence: [REDACTED]

**CURRICULUM, HOURS & GPA**

**Primary** Secondary Hours & GPA

Degree: [REDACTED]  
Level: [REDACTED]  
Program: [REDACTED]  
College: [REDACTED]  
Major: [REDACTED]  
Department: [REDACTED]

**Registration Notices: 4** **Holds: 0**

**To view a student schedule:**

1. Go to eWeb. See [Article 730: Using eWeb - Faculty](#) for instructions.
2. Locate the Faculty: Student Lookup card.
3. Type the student's last name or ID number, then click enter.

- From the list of students, click on the blue box next to the correct student. Then click student. This will bring you to the student's profile.
- From the menu on the left, click View Student Schedule.

- Select the proper term and click submit.  
Note: You may need to search for the student again on this page.
- You can now see the student's schedule.

**To view a student degree evaluation or transfer evaluation:**

- Go to eWeb. See [Article 730: Using eWeb - Faculty](#) for instructions.
- Locate the Faculty: Quick Links card.
- Click Degree Evaluation.

- [Faculty Assignments](#)
- [Faculty Detail Schedule](#)
- [Faculty Week At A Glance](#)
- [Student Registration History](#)
- [Degree Evaluation](#)
- [Course Evaluations](#)

- Type student ID or use Advanced Search to locate the student.
- You can now view the degree evaluation. Transfer courses note specific articulation.

If you encounter errors, contact the DTS Helpdesk at [helpdesk@easterncct.edu](mailto:helpdesk@easterncct.edu) or (860) 465-4346.

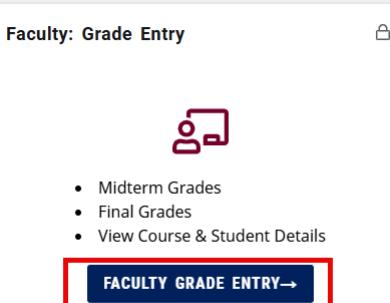
## Submit Midterm and Final Grades (eWeb)

Beginning October 2025, eWeb (Self-Service) has been updated. The following guide details how to submit midterm and final grades in eWeb.

For more guides, see [Article 730: Using eWeb - Faculty](#).

## To submit midterm or final grades:

1. Go to eWeb. [See Article 730: Using eWeb - Faculty for instructions](#)
2. Locate the Faculty: Grade Entry card on your dashboard.
3. Click Faculty Grade Entry.



4. You can now begin entering grades. Pick midterm or final grades by clicking Midterm Grades or Final Grades. Click on the course you want to grade and scroll down to the Enter Grades pane.

**Note:** The grade entry panel will appear below your list of courses.

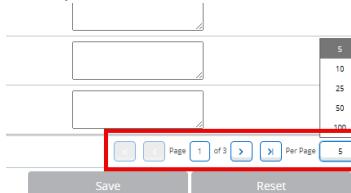
**Note:** To quickly find current courses, type the term name in the search bar (example: Fall 2025).

Faculty Grade Entry → Final Grades

My Courses							
Grading Status	Rolled	Subject	Course	Section	Title	Term	CRN
In Progress	Not Started	ACC - Accounting	303	01	Intermediate Accounting III	202610 - Fall 2025	10007
Not Started	Not Started	PSY - Psychology	202	01	Social Psychology	202610 - Fall 2025	10023
Completed	Completed	DSC - Data Science	509	E25	Data Science Practicum	202550 - Summer 2025	50022
Completed	Completed	ART - Art	111	02	Three-Dimensional Design	202540 - Spring 2025	41434

6. Use the drop down menu to select a letter grade for each student.

**Note:** If your course has more than 25 students, scroll to the bottom of the list and increase the per page value to see all students at once or use the arrow buttons to go to the next page.

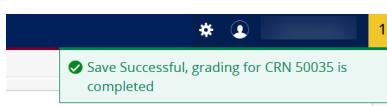


7. Grades of F will require a Last Attend Date and Narrative Grade Comment, such as "Never Attended," "Stopped Attending," or "Attended."

8. Click the Save button in the bottom right corner to save. When all student's grades are entered and saved, the grades will be submitted. The grades can be edited and resubmitted after this. Clicking the Reset button will revert the grades to the most recent save.

Enter Grades							
Full Name	ID	Midterm Grade	Final Grade	Rolled	Last Attend Date	Hours Attended	Narrative Grade Comment
			A		16/07/2025		Stopped Attending
			D		25/07/2025		Stopped Attending
			F				
			B-				
			C-				
			B+				
			B+				

8. When grades are submitted, a green popup will appear. You have now submitted your midterm or final grades.



If you encounter errors, contact the DTS Helpdesk at [helpdesk@easternct.edu](mailto:helpdesk@easternct.edu) or (860) 465-4346.

## eWeb Update

### eWeb Update

On October 1, 2025, eWeb is getting a new look. Instead of tabs and nested menus, the eWeb landing page is now a dashboard composed of movable cards. Each card leads users to a different task, menu, or resource.

eWeb can now be accessed at the following link: <https://experience.elluciancloud.com/ecsu/>

#### What You Need to Know:

- The update will happen automatically.
- You can still access eWeb from [easterncct.edu](http://easterncct.edu) and the M365 apps portal.
- Everything you use now will still be in eWeb, just in a different layout.

#### Old eWeb:



**Personal Information** | **Student Services** | **Financial Aid** | **Admissions**

Search:  Go

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**Personal Information**

- View Your Address(es) & Phone Number(s)
- View/Update Your Mailing Address(es)
- View/Update Emergency Contact Information & Eastern Alert Profile
- Name & Social Security Number Change Information
- Change Your PPN
- Answer Assessments/Surveys
- View/Update FERPA Privacy Waiver Designee(s)

**Student Services**

- Register or Add/Drop Classes
- View Your Grade Schedule
- View Your Hold
- Display Your Grade Transcripts
- View Your Financial Aid Payments
- Make Online Credit Card Payments
- Enrollment Verification
- Submit Club/CAB Event Requests
- Apply for LEAP Cohort here
- Volunteer for CCE Programs

**Financial Aid**

- Review Financial Aid Status & Eligibility
- Review & Accept Awards
- E-Mail Financial Aid Office
- Apply for Financial Aid

**Admissions**

- Apply for ECU Admission or Review Application
- Freshman Preference Registration (Incoming/Full-Time Only)
- Pay Deposits (Tuition/Housing)

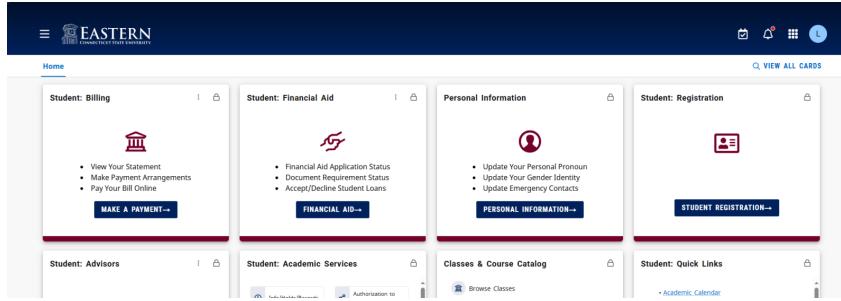
**Alumni and Friends**

- Find Classmates
- Contact your Alma Mater
- Volunteer and/or Update Volunteer Activities
- Make Online Credit Card Donations
- Review Giving History

**Center for Community Engagement**

- CCE Program Registration

#### New eWeb:



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