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Office 365 (Teams)

You can access the Office 365 suite from home using a web browser. You can check your Outlook email, and use a variety of applications, as well as install them on your personal machine.

- Overview of Office and how to get it installed on your personal devices
- Office 365 in the Cloud
- Recording Audio Over an Existing PowerPoint and Uploading to Blackboard
- Sharing Files in OneDrive
- Joining a Team with a Code
- Microsoft Teams Training
- Polling in MS Teams

Panopto

- Student Viewing in Panopto
- Recording with Panopto (online capture)
- Recording with Panopto (downloaded software)

New articles are being created daily. If you have any additional questions or comments please feel free to reach out to us via email: helpdesk@easternct.edu or by phone at 959 210 8071.

All university-owned Windows computers have the main Adobe Creative Cloud application installed, which manages the individual Adobe applications. However, due to the size, the standard Eastern package only includes some of the individual applications. If the application you need is not on your machine, you may download and install it from the Adobe Creative Cloud Application using the steps below.

Adobe Applications include the following:

- Acrobat DC
- Aero (Beta)
- After Effects
- Animate
- Audition
- Bridge
- Camera Raw
- Character Animator
- Dimension
- Dreamweaver
- Ilustrator
- InCopy
- InDesign
- Lightroom
- Lightroom Classic
- Media Encoder
- Prelude
- Premiere Rush
- XD
- Photoshop
- Premiere Pro

Installing the Main Creative Cloud Application for Home Use Installation

If you are trying to get Adobe applications for home use, you will first need to download and install the main Creative Cloud Application from the following link and then follow the rest of the instructions:

NOTE: These products are provided to faculty and staff at no cost to them. If during the process, you are prompted to pay for anything, then you have made an error.

Link to download the main Creative Cloud Application (Home Use Installation Only): https://creativecloud.adobe.com/apps/download/creative-cloud

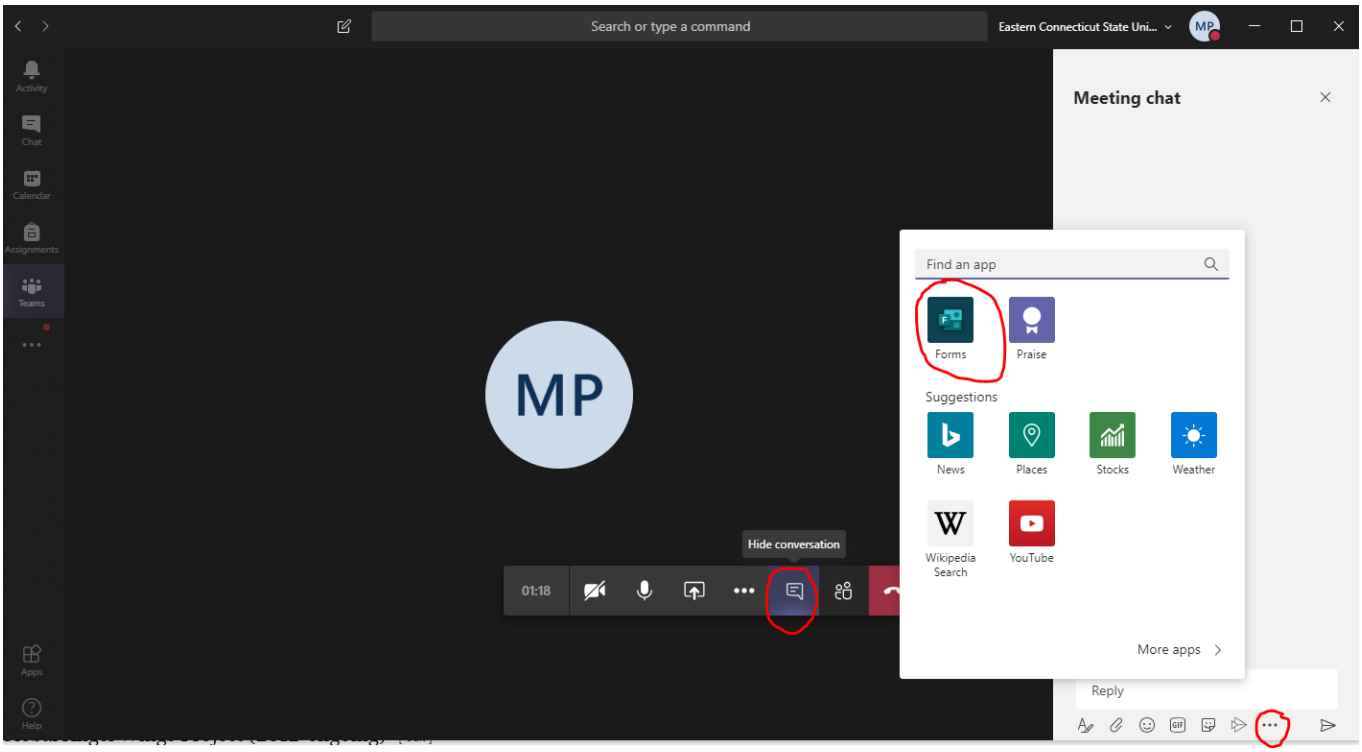
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Instructions for Eastern-owned machines or home use machines after installing the main Creative Cloud Application:

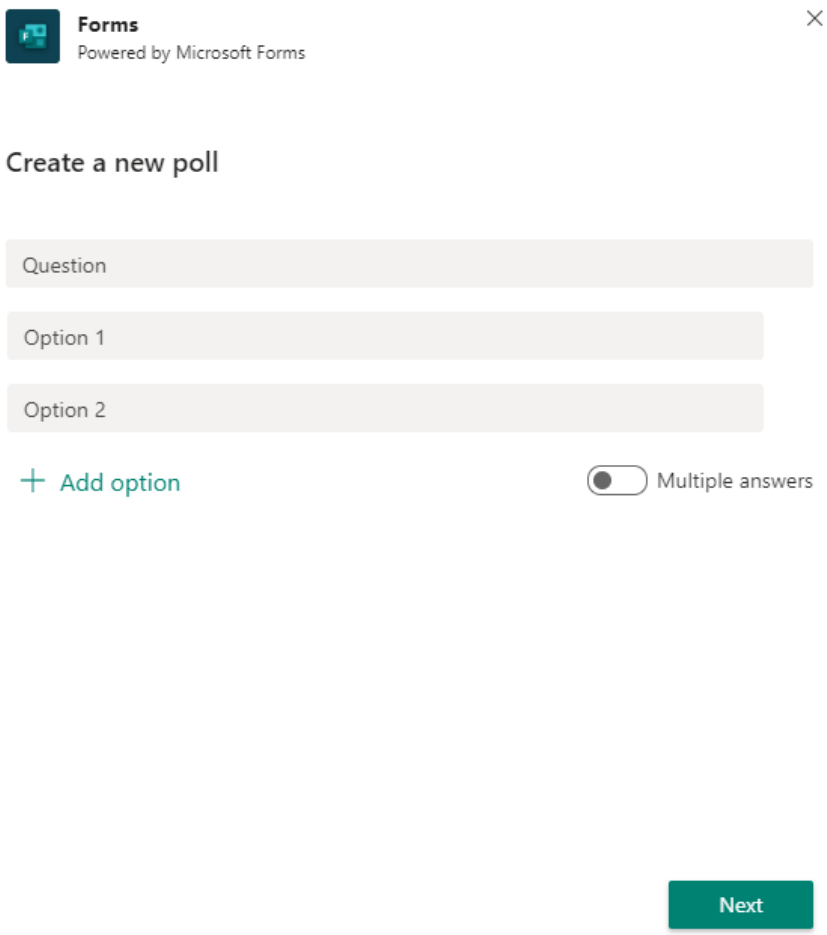
1. Launch the Creative Cloud Application from your Start Menu
2. Enter your email address and choose **Company or School Account** when prompted
3. Enter your email address as the username and your Eastern Email password whenever prompted.
4. Click on Apps to see the list of Apps you can download and install.

MS Teams has a polling feature that can be used in chat or a live meeting. Results are visible to team members in real time.

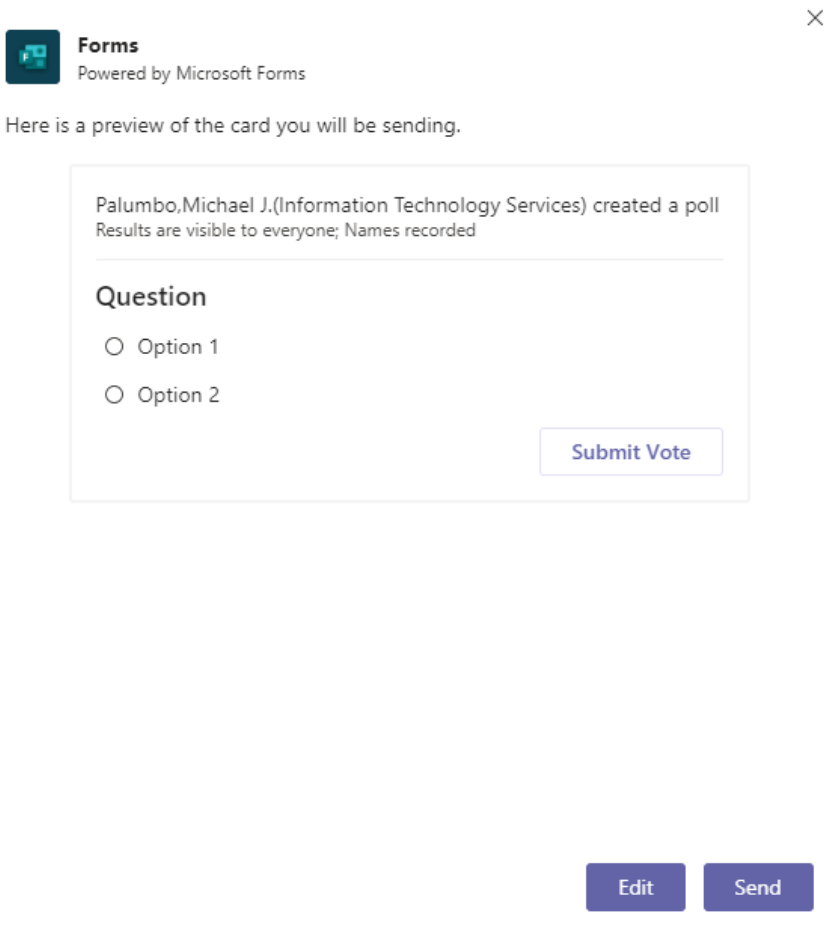
1. Access the chat from the live meeting
2. Click the three dots at the bottom of the chat tool
3. Click Forms (if it's not already showing then search for forms in the Find an App field at the top)



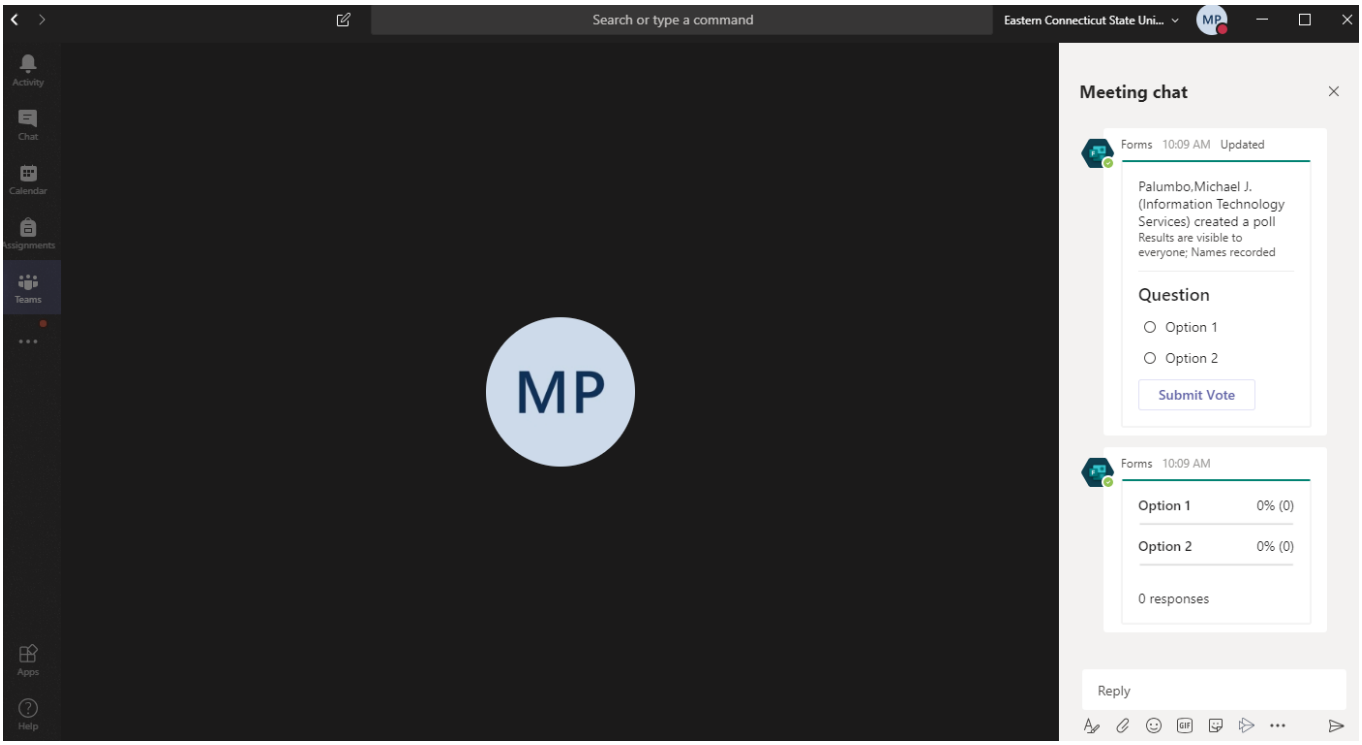
4. Type a question and answers. You can add an option if you need more answers. Selecting multiple answers will let voters choose more than one response.
5. Click Next when you are done.



6. Click Send to present the poll to the team members



7. The results will be shown to all members in real time as votes accumulate. Votes can change their vote on the fly if needed.


Search or type a command
Eastern Connecticut State Uni...
MP
Activity
Chat
Calendar
Assignments
Teams
Apps
Help
MP
Meeting chat
Forms 10:09 AM Updated
Palumbo,Michael J. (Information Technology Services) created a poll
Results are visible to everyone; Names recorded
Question
Option 1
Option 2
Submit Vote
Forms 10:09 AM
Option 1 0% (0)
Option 2 0% (0)
0 responses
Reply

The following link contains information from Panopto about features of the video viewer: https://support.panopto.com/s/article/Navigate-the-Viewer